

Welcome to Mandarin Oaks Elementary!

parents and the principal or designee. Students must wear their Student ID to ride the bus this year.

Bus transportation is a privilege. The school principal or designee may suspend any transported students who refuse to obey the rules from riding on a school bus.

BUSINESS PARTNERS

We are proud to have the support of our business partners. Local businesses support our school through

Conduct. If a staff member finds any clothing or jewelry to be distracting, unsafe or not healthy for the students, the student may be sent to the office to call their parent to bring other clothes.

EXTENDED DAY PROGRAM

The Extended Day Program, if available, operates only on days school is in session for students. Extended Day consists of a morning session (7:00 AM -start of school for \$75 per month) and an afternoon session (3:00-6:00 P.M. for \$135 per month). To be eligible for enrollment in the Extended Day Program, a child must be enrolled as a regular student at the school. For more information, call the Extended Day Office. 904-260-5820, Option 6

Fees must be paid in advance every month. A late fee will be charged for late payments and for any child not picked up by 6:00 p.m. A schedule of payment due dates and fees will be given to parents at the time of registration.

FIELD TRIPS

Field trips provide valuable educational experiences. A student must have a field trip permission form SIGNED by his / her parent or guardian before he/she is permitted to go on a field trip. PERMISSION CANNOT BE GRANTED OVER THE PHONE. Money and permission slips must be submitted to the school by the due date listed on the permission slip.

Parents may be asked to chaperone field trips. Chaperones have a very special responsibility in providing supervision. Siblings will not be allowed to accompany a chaperone on a field trip.

A child must be in attendance at school in order to participate in field activities. Students must ride on the authorized transportation. Parents driving their own vehicles may not transport their own child to the activities.

A child may be signed out at the conclusion of the activities if arrangements are made in advance with the teacher. The parent then assumes full responsibility for his / her child at the completion of the event. No student will be allowed to leave with another student or parent without written permission from his or her own parent.

Students who have been disruptive at school may be required to have an adult family member attend field trips with them. Students who do not have permission to attend a field trip will be assigned to another class at school for educational activities.

GRADING SCALE

The Duval County School Board has adopted the following grading scale for all students grades K-12.

A	Outstanding Progress	90-100%
B	Above Average Progress	80-89%
C	Average Progress	70-79%
D	Lowest Acceptable Progress	60-69%
F	Failure	59%
I	Incomplete	0%

Excellent (E), Satisfactory (S), Needs Improvement (N) or Unsatisfactory (U) grades may be earned in Kindergarten and First Grade.

GUIDANCE

The school counselor provides guidance services. The primary function is to assist students with their educational and personal development. This is carried out through classroom programs, individual and small group counseling with students, conferences with parents and teachers, individual educational testing, and working with the MTSS Team and Eligibility Determination Team.

HEALTH / ILLNESSES OR ACCIDENTS AT SCHOOL, and working with

Head Lice: Do not be overly alarmed! Any child with head lice may not attend school by order of the Duval County Health Department. We will do the following:

1. Any child found to have head lice will be isolated and sent home. A call will be made to parent to come to get the child immediately.
2. The child will be excluded from school until completely free of live lice.
3. A school employee will examine the child prior to admission back to school. **A parent / guardian must accompany the child for this examination.** Should the child still have lice, he / she MUST leave the school premises for treatment.

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HOMEWORK

ALL students are expected to READ every night!

Homework is an important factor in reinforcing skills and learning. Please check **the home school folder** or your child's **homework planner** each day to determine the homework that has been assigned. The assignment and amount of work will vary from class to class. It is the responsibility of the student to complete the assignments and bring them to the teacher.

IMMUNIZATION WORK

Florida Law [Florida Statutes 232.032(8) (1)] requires that all students show proof of immunization before admission to school. Students who do not have proof of immunization will be excluded from school until such proof is 2(p)-5(r)-0.00ta.Pden

expected from all students and adults. Parents are asked to follow directions from Safety Patrols and staff while at school.

SCHOOL PARTIES

School Board Policy states that two class parties per year may be held during school hours. Special birthday / holiday treats should be arranged in advance with the teacher.

SUPPLIES

Personal supplies such as notebooks, pencils and other consumable supplies used by the student are the responsibility of the parent. Teachers will notify you at the beginning of the year of supplies needed.